

Southgate City Council Agenda

Council Chambers

14400 Dix-Toledo Rd., Southgate, Michigan 48195

Wednesday May 20, 2020

WEB MEETING @ <https://us02web.zoom.us/j/82039639373>

CALL-IN @ + 1-312-626-6799 Passcode: 820-3963-9373#

6:30pm

Work Study Session

1. Officials Reports
2. Discussions regarding agenda items

7:00 pm

Regular Meeting

Pledge of Allegiance

Roll Call:

Colovos, Farrah, George, Graziani, Rauch, Rollet, Zamecki.

Minutes:

1. Work Study Session Minutes dated May 6, 2020.
2. Regular City Council Meeting Minutes dated May 6, 2020.
3. Public Hearing Budget Minutes dated May 6, 2020.
4. Public Hearing Drainage Minutes dated May 6, 2020.

Scheduled Persons in the Audience:

Consideration of Bids:

1. Memo from City Administrator; Re: Recommendation Library Painting Project
2. Memo from City Administrator; Re: Recommendation Library Carpet Project
3. Letter from Mayor; Re: Recommendation for Tree Pruning and Maintenance

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Scheduled Hearings:

Communications "A" –

1. Memo from ACA/Finance Director; Re: Proposed FY 2020/2021 Budget
2. Letter from Mayor; Re: Appointment to Board of Review
3. Letter from Mayor; Re: Recommendation for Electrical Repairs and Maintenance

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Communications "B" – (Receive and File)

Ordinances:

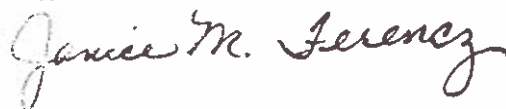
Old Business:

New Business:

Unscheduled Persons in the Audience:

Claims & Accounts: Warrant #1401 \$2,913,623.42

Adjournment:



Janice M. Ferencz, City Clerk

City Council

Work Study Session

May 6, 2020

An Informal Meeting of the Council of the City of Southgate was held on May 6, 2020 at 6:30 P.M (Due to the Covid-19 virus, this meeting was via Zoom in accordance with Governor Whitmer's executive order).

Present: Bill Colovos, Karen George, Mark Farrah, John Graziani, Philip Rauch, Chris Rollet, Dale Zamecki

Absent:

Also Present: Mayor Joseph G. Kuspa, City Attorney Brandon Fournier, Assistant City Administrator/Finance Director David Angileri, Public Safety Director Jeff Smith, Police Chief Joe Marsh, Fire Chief Marc Hatfield, DPS Director Bob Tarabula, Building Inspections Director Bob Casanova and Parks & Recreation Director Julie Goddard.

Discussion took place on the following Agenda Items:

- Bid for purchase of Fire Department Garage Door and Openers
- Public Hearing for the 2020/2021 Proposed Budget
- Public Hearing on the User Charge System for Southgate-Wyandotte Drainage District
- Extend the Declared State of Emergency

This meeting ended at 6:55 pm.

City of Southgate

Regular City Council Meeting

May 6, 2020

A Regular Meeting of the Council of the City of Southgate was held on Wednesday, May 6, 2020 and was called to order at 7:00 PM by Council President John Graziani. **(DUE TO COVID-19 VIRUS, THIS MEETING WAS HELD VIA ZOOM, IN ACCORDANCE WITH GOVERNOR WHITMER'S EXECUTIVE ORDER)**

This meeting began with the Pledge of Allegiance, followed by roll call.

Present: Bill Colovos, Karen George, Mark Farrah, John Graziani, Philip Rauch, Chris Rollet, Dale Zamecki

Absent:

Also Present: Mayor Joseph G. Kuspa, City Attorney Brandon Fournier, Assistant City Administrator/Finance Director David Angileri, Public Safety Director Jeff Smith, Police Chief Joe Marsh, Fire Chief Marc Hatfield, DPS Director Bob Tarabula, Building Inspections Director Bob Casanova and Parks & Recreation Director Julie Goddard.

Minutes:

Moved by Colovos, supported Rauch, RESOLVED, that the minutes of the City Council Work Study Session dated April 15, 2020 be approved as presented. Carried unanimously.

Moved by Rollet, supported by Farrah, RESOLVED, that the minutes of the Regular City Council Meeting dated April 15, 2020 be approved as presented. Carried unanimously.

Consideration of Bids:

1. Memo from City Administrator; Re: Purchase of Fire Department Garage Door and Openers moved by Farrah, supported by Rollet, RESOLVED that the Southgate City Council hereby awards the bid for Fire Department Garage Door and Openers to West Metro Door (25220 Northline Rd, Taylor, MI 48180) in the amount of \$29,975.

Motion carried unanimously.

Scheduled Hearings:

1. Memo from ACA/Finance Director; Re: Mayor's 2020/21 Proposed Budget:

Moved by Rauch, supported by Rollet, RESOLVED THAT the Southgate City Council hereby enters into a public hearing at 7:07 p.m. to discuss Mayor's 2020/21 Proposed Budget.

Moved by Rauch, supported by Colovos, RESOLVED THAT the Southgate City Council closes the public Hearing at 7:09 p.m.

Motion carried unanimously.

Regular City Council Meeting

May 6, 2020

2. Memo from ACA/Finance Director; Re: User Charge System for Southgate-Wyandotte Drainage District Public Hearing:

Moved by Rauch, supported by Colovos, RESOLVED THAT the Southgate City Council hereby enters into a public hearing at 7:09 p.m. to discuss User Charge System for Southgate-Wyandotte Drainage District.

Moved by Colovos, supported by Rauch, RESOLVED THAT the Southgate City Council closes the public Hearing at 7:14 p.m.

Motion carried unanimously.

Communications "A":

1. Memo from ACA/Finance Director; Re: Southgate-Wyandotte Drainage District User Charge moved by Rollet, supported by Zamecki, RESOLVED that the Southgate City Council hereby approves the apportionment of the costs of the operating, maintaining and replacing facilities of the Southgate-Wyandotte Drainage District, as follows:

WHEREAS, the costs of operating, maintaining and replacing facilities, constructed by the Southgate-Wyandotte Relief Drain Drainage District have been apportioned by the Wayne County Drainage Board in accordance with Sections 468, 469 and 478 of the Michigan Drain Code, Act 40 of Michigan Public Acts of 1956, as amended and Section 14a of Act 51 of Michigan Public Acts of 1951, as amended, and in accordance with the Federal Water Regulations promulgated there under (Title 40 Code of Federal Regulations, Part 35); and,

WHEREAS, the City of Southgate is empowered by Section 490 of the Michigan Drain Code, Act 40 of Michigan Public Acts of 1956, Section 9 of Act 211 of Michigan Public Acts of 1956, and City of Southgate Charter Section 162 to enact user service charges for the Southgate-Wyandotte Relief Drain Drainage District by ordinance; and,

WHEREAS, the collection of such user service charges is necessary to fund the repair, operation and maintenance of the facilities of the Southgate-Wyandotte Relief Drain Drainage District and is essential to the public health, safety and welfare of users of said Southgate-Wyandotte Relief Drain Drainage District; and,

WHEREAS, a Public Hearing regarding the proposed user service charge apportionments promulgated by the Wayne County Drainage Board and the individual user service charges derived there from was held by the City Council, City of Southgate on May 6, 2020 and notice given to all the residents within the benefiting geographic area by publication in the local newspaper; and,

WHEREAS, such Public Hearing was held by the City Council to entertain views and comments from interested individuals regarding the individual user service charges for fiscal year July 1, 2020 through June 30, 2021.

NOW, THEREFORE, BE IT RESOLVED, that the City of Southgate does hereby adopt the following apportionment of costs of operating, maintaining and replacing facilities constructed by the Southgate-Wyandotte Relief Drain Drainage District as proposed by the Wayne County Drainage Board:

City of Southgate, MI	42.708 %
City of Wyandotte, MI	50.322 %
State of Michigan	1.804 %
County of Wayne	<u>5.166 %</u>
TOTAL	100.00 %

Regular City Council Meeting May 6, 2020

BE IT FURTHER RESOLVED that the City of Southgate:

- a) Affirms that the City's cost of operating and maintaining the Southgate-Wyandotte Drainage District for fiscal year July 1, 2020 through June 30, 2021 is estimated to be \$690,750; and,
- b) Affirms that the City's cost of modernization and automation of the Southgate-Wyandotte Drainage District Treatment Facilities along with the Barberry Relief Sewer for fiscal year 07.01.19 through 06.30.20 are estimated to be \$1,328,000, and,
- c) Assesses such annual costs less excess Fund Balance to benefiting property owners in compliance with the user charge formula **as identified in Exhibit A and attached hereby and incorporated herein by reference; and,**
- d) Confirms the roll for all persons whose name appears on the tax rolls as owning land within the Southgate-Wyandotte Drainage District as prepared by the City Clerk and Finance Department and on file within City Hall incorporated herein by reference in its entirety.

BE IT FURTHER RESOLVED that user charges have been or shall be levied on the summer tax rolls of the owners of real property within the geographic areas as follows:

North: Brest Avenue,

South: Pennsylvania Road,

East: Fort Street, and

West: Generally comprised by the area commencing with McCann (on the south side) to Eureka, to Reeck, tol-75;

BE IT FURTHER RESOLVED, that the City of Southgate does hereby re-adopt the individual user charge formula, which formula is attached hereto as Exhibit A and incorporated herein in its entirety by reference thereto, which formula shall be kept in the Office of the City Clerk for review by any interested party.

BE IT FURTHER RESOLVED, that any individual who is aggrieved by the user charge formula adopted here in or aggrieved by the application of said formula to their property shall file a notice of same with the City Engineer, within twenty-eight (28) days of the annual adoption of the user charge, who shall review the complaint and make a recommendation to the City Council. The City Council shall deny, affirm, or modify such user charges in accordance with its rules. **The effective date of this Resolution shall be May 6, 2020 (the Public Hearing, in this regard, was May 6, 2020.)**

Motion carried unanimously.

- 2. Memo from Administrator; Re: Resolution TO EXTEND DECLARED STATE OF EMERGENCY moved by Zamecki, supported by Rauch, RESOLVED THAT the Southgate City Council concurs with the Administration's recommendation and extends the local State of Emergency through June 30th, 2020.

Motion carried unanimously.

Regular City Council Meeting May 6, 2020

Claims and Accounts:

Moved by Farrah, supported by Zamecki, RESOLVED, that Claims and Accounts be paid as outlined on Warrant # 1400 in the amount of \$1,204,332.38.

Motion carried unanimously.

Adjournment:

Moved by Colovos, supported by Rauch, RESOLVED, that this Regular Meeting of the Southgate City Council be adjourned at 7:18 P.M. Carried unanimously.

John Graziani
Council President

Michelle Kessler
Deputy City Clerk

City of Southgate

PUBLIC HEARING

May 6, 2020

REGARDING: Mayor's Proposed Budget

A Public Hearing of the Council of the City of Southgate was held on Wednesday, May 6, 2020 and was called to order at 7:04 P.M. by Council President John Graziani. **(DUE TO COVID-19 VIRUS, THIS MEETING WAS HELD VIA ZOOM, IN ACCORDANCE WITH GOVERNOR WHITMER'S EXECUTIVE ORDER)**

Present: Bill Colovos, Mark Farrah, Karen George, John Graziani, Phillip Rauch, Chris Rollet, Dale Zamecki.

Absent:

Also Present: Mayor Joseph G. Kuspa, City Administrator Dustin Lent, City Attorney Brandon Fournier, Assistant Administrator/Finance Director David Angileri, City Engineer John Hennessey, Public Safety Director Jeff Smith, Police Chief Joe Marsh, Fire Chief Marc Hatfield, Building Inspections Director Bob Casanova, Director of Public Services Bob Tarabula and Parks & Recreation Director Julie Goddard.

The purpose of this public hearing, duly advertised, is to consider views and comments from interested individuals on the Mayor's Proposed Budget 2020-2021.

Moved by Rauch, supported by Rollet, RESOLVED, that Council enters the public hearing.

City Clerk read the letter from the ACA/Finance Director.

Council President asked for questions or comments from the audience and Council.

Moved by Rauch, supported by Colovos, RESOLVED, that this Public Hearing be closed at 7:09 P.M. Carried unanimously.

John Graziani
Council President

Michelle Kessler
Deputy City Clerk

City of Southgate
PUBLIC HEARING
May 6, 2020

REGARDING: Southgate-Wyandotte Drainage District

A Public Hearing of the Council of the City of Southgate was held on Wednesday, May 6, 2020 and was called to order at 7:09 P.M. by Council President John Graziani.
(DUE TO COVID-19 VIRUS, THIS MEETING WAS HELD VIA ZOOM, IN ACCORDANCE WITH GOVERNOR WHITMER'S EXECUTIVE ORDER)

Present: Bill Colovos, Mark Farrah, Karen George, John Graziani, Phillip Rauch, Chris Rollet, Dale Zamecki.

Absent:

Also Present: Mayor Joseph G. Kuspa, City Attorney Brandon Fournier, Assistant Administrator/Finance Director David Angileri, City Administrator Dustin Lent, City Engineer John Hennessey, Public Safety Director Jeff Smith, Police Chief Joe Marsh, Fire Chief Marc Hatfield, Building Inspections Director Bob Casanova, Director of Public Services Bob Tarabula and Parks & Recreation Director Julie Goddard.

The purpose of this public hearing, duly advertised, is to consider views and comments from interested individuals on the Southgate-Wyandotte Drainage District.

Moved by Rauch, supported by Colovos, RESOLVED, that Council enters the public hearing.

City Clerk read the letter from the ACA/Finance Director.

Council President asked for questions or comments from the audience and Council. There were no comments or questions.

Moved by Colovos, supported by Rauch, RESOLVED, that this Public Hearing be closed at 7:14 P.M. Carried unanimously.

John Graziani
Council President

Michelle Kessler
Deputy City Clerk

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate

- CITY COUNCIL -

JOHN GRAZIANI
Council President

MARK FARRAH

KAREN E. GEORGE

BILL COLOVOS

DALE W. ZAMECKI

PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

Memorandum

To: Honorable City Council Members

From: Dustin Lent, City Administrator

Date: May, 14 2020

Re: Southgate Veteran's Painting project

The Southgate Veteran's Library has went out for quotes to replace the carpet and also paint the interior of the building. The building has not had new carpet or been painted in over 20 years. With the library being shut down due to the coronavirus pandemic we felt it was the best time to complete this project. Administration agrees with the recommendation of Don Priest Library Director, and Ray Parker from Hennessey Engineering to award the painting project to Quality Painting Systems in the amount of \$16,880.00. Quality Painting System was the lowest quote that was received.

Your favorable consideration of this matter is requested.

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate

- CITY COUNCIL -

JOHN GRAZIANI
Council President

MARK FARRAH

KAREN E. GEORGE

BILL COLOVOS

DALE W. ZAMECKI

PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

MEMORANDUM

TO: The Honorable Mayor and City Council

FROM: David Angileri, Assistant City Administrator/Finance Director 

DATE: May 15, 2020

RE: Recommendation Library Carpet and Painting Project.

I have reviewed the above and concur with the City Engineers to award this bid to the two lowest bidder, Quality Painting Systems, Ypsilanti, Michigan in the amount of \$ 16,880.00 for the painting contract. In addition the lowest bidder, Jabro Carpet One, Southgate, Michigan in the amount of \$115,500.00 for the carpeting bid. Total amount of these contracts will be \$132,380.00.

Adequate funds are available in the Library Fund, fund balance to cover this project.



HENNESSEY ENGINEERS, INC

May 14, 2020

Dustin Lent, City Administrator
City of Southgate
14400 Dix-Toledo Road
Southgate, Michigan 48195

**Re: Southgate Veteran's Library Carpet and Painting
City of Southgate**

Dear Mr. Lent:

As you are aware, the City of Southgate opened quotes on Thursday, May 14, 2020 for the above referenced project. Attached is a copy of the quote tabulation sheet.

Our office has reviewed the quotes received and Quality Painting Systems of Ypsilanti provided the apparent low quote for the painting contract. After review and phone conversations with Jabro Carpet One of Southgate, Michigan they are the apparent low quote provider for the carpet replacement contract. The combined total project quote is \$132,380.00.

Quality Painting Systems quote for painting the library walls, columns and soffit areas was \$16,880.00. Jabro Carpet One quote for carpet removal and replacement including furniture moving was \$116,000.00 and per a phone review to verify the inclusion of prevailing wages and performance bond fee it was indicated that a reduced cost for the dumpsters was presented for a cost savings of \$500.00 which would reduce the total quote to \$115,500.00.

This project involves the complete removal and replacement of roughly 14,500 square feet of designated carpet areas with new carpet tile and new base trim as well as repainting all previously painted surfaces in the library. Both Quality Painting Systems and Jabro Carpet One were highly recommended for this type of work having completed numerous projects throughout the State of Michigan.

Therefore, based on the outcome of the quotes, past experience and references provided, it is our recommendation to award the Veteran's Library Carpet and Painting project to Quality Painting Systems and Jabro Carpet One in the total amount of \$132,380.00 with individual contracts for Quality Painting Systems at \$16,880.00 and Jabro Carpet One. at \$115,500.00.

If you have any questions, or if additional information is necessary, please do not hesitate to call me at (734) 759-1600.

Very Truly Yours,

HENNESSEY ENGINEERS, INC.

By:



Raymond Parker, RA
Project Architect

Enclosure

cc: Honorable Mayor Joseph Kuspa and Councilmembers of the City of Southgate
Dustin Lent, City Administrator, City of Southgate
Dave Angileri, Finance Director, City of Southgate
Bob Tarabula, Director of Department of Public Services, City of Southgate
John J. Hennessey, P.E., Vice-President, Hennessey Engineers, Inc.

File B.3

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate
Celebrating 60 Years!

- CITY COUNCIL -

JOHN GRAZIANI
Council President

MARK FARRAH

KAREN E. GEORGE

BILL COLOVOS

DALE W. ZAMECKI

PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

MEMO

TO: Administration

FROM: Don Priest, Southgate Veterans Memorial Library

DATE: May 14, 2020

SUBJECT: Quote for carpet replacement and painting

The Southgate Veterans Memorial Library has not replaced carpet in most of the building in over 20 years, and it is showing wear and tear. The library has also not been painted in the same amount of time. We would like to take the opportunity, while the library is closed due to the COVID-19 pandemic, to replace the carpet, and to paint.

With the aid of Ray Parker of Hennessey Engineers, Inc., we have obtained quotes for this project. I endorse their recommendation to award the painting project to Quality Painting Systems for \$16,880, and the carpet project to Jabro Carpet One, for \$116,000; the combined project amount totaling \$132,880.

Funds are available in the library fund balance to undertake these projects.

Don Priest
Director
Southgate Veterans Memorial Library

5/14/2020

Ray Barker
Dummr

Bid Tab

PROJECT: City of Southgate - Veteran's Library

Bid Opening Date: May 14, 2020

Company/Address	Bid Amount	Prevailing wages
Sole' GC Full	Carpet Paint Moving 180000	\$7000
CTS GC Carpet & moving only	Carpet Paint Moving 106500	\$31,200
✓ J. Finazzo GC	Carpet Paint Moving 133,384.24	\$6670
Cross Renovations GC	Carpet Paint Moving 158,000	
✓ Quality Painting Systems	Carpet Paint Moving 16,880	
Prescribed Painting Inc.	Carpet Paint Moving 25125	132,313
✓ Library Design Assoc.	Carpet Paint Moving 115,513	Included
Jabro's Carpet One	Carpet - 500 After phone Review 116,000	Reduced Dumper needed

Quality Painting Systems

Commercial Interior Preparation and Painting

Main Office (Offices in Brownstown and Ypsilanti)
2080 Whittaker Road #244
Ypsilanti, MI 48197
Phone: (734) 337-3403 Fax: (734)-418-2875
Email : mjackson@qualitypaintingsystems.com
Web : www.qualitypaintingsystems.com
\$2,000,000 General Liability Insurance
Michigan License # 2101186109

Date: May 12, 2020

Proposal #: 1762 Rev 2

Estimator: Mike Jackson – Brownstown

Customer / Client:

Don Priest
Southgate Veterans Memorial Library
15680 Dix Toledo Rd.
Southgate, MI 48195
Email: dpriest@southgate.lib.mi.us

Work Phone: 734-258-3002
Cell:
Fax:

General Description: Interior Painting for 15680 Dix Toledo Rd., Southgate, MI

In regards to the Commercial Interior Preparation and Painting at the above referenced property, Quality Painting Systems will provide the necessary labor and/or materials to prepare, prime and paint/stain the interior as detailed below.

CUSTOMER SERVICE COMMITMENT: The goal for this job is to provide the best customer experience possible. This is accomplished by being friendly and courteous, by making the client feel part of the process with daily updates and excellent communication, by doing things right the first time, and by respecting you and the property. We recognize that we are guests.

We are going to provide you with a professional high-quality paint job that will protect and beautify your facility for years to come. The scope of work to be completed will take approximately 7-12 Days depending on options & crew. We look forward to providing you great service along with and outstanding paint job!

Thank you for the opportunity to provide this proposal!

SET-UP TO BE DONE (As appropriate for areas to be painted):

We ask Client to: Provide access. Do not clean or distress newly painted surfaces for a minimum of one month. Even though paint is dry to the touch in a short time, full cure can take several weeks.

Quality Painting Systems will cover and protect: Floors, Cabinets/ Fixtures, Items/areas not to be painted – Including sprinkler heads and emergency lighting

Quality Painting Systems will: Properly mask areas not being painted, Scuff Sand Walls (if applicable), Seal any Stains, Remove and Reinstall switch/cover plates.

Preparation (Normal) (Unless otherwise noted): (Normal Preparation unless discussed otherwise prior to proposal)
Fill cracks and holes in walls and ceilings to be painted. Caulk gaps in woodwork to be painted. Tape and 45 any moving cracks and joints. Seal any Stains. **Note:** Normal preparation indicated above does not include: Repair of slightly visible drywall seams and/or other imperfections as a result of poor workmanship during construction or drywall installation unless otherwise noted on this proposal.

Items specifically included:

- Colors: Up to 1 color all area to be painted (Additional colors per area or location are not included)
- Ceiling areas that are previously painted drywall - Mostly consists of some room borders and most of child story room - Guaranteed proper coverage
- Up to 8 Hours of painter's time if needed to complete paint touch ups after carpet install (Included needed materials)
- Conduct duct protection measures
- Walls - All previously painted walls – Guaranteed proper coverage
- Rooms as listed below
- Remove all base vinyl base cove
- Paint/blend any wire conduit with background paint
- Special attention to graphic wall in child area - Prime as needed to cover old graphic, address additional prep needs as needed

Items specifically excluded:

- Cabinets
- Storage rooms (as instructed)

Quality Painting Systems Offices located in Ypsilanti and Brownstown MI
www.qualitypaintingsystems.com mjackson@qualitypaintingsystems.com

Walls - SuperPaint Satin Sherwin Williams

Room C

Walls - SuperPaint Satin Sherwin Williams

Room B

Walls - SuperPaint Satin Sherwin Williams

Room A

Walls - SuperPaint Satin Sherwin Williams

Quiet Study room

Walls - SuperPaint Satin Sherwin Williams

Kids' Reading Room (Graphic wall)

Walls - SuperPaint Satin Sherwin Williams

Ceiling - Promar 400 Flat Sherwin Williams

Walls - Prime Pro-Block Sherwin Williams Oil Base (Short term order warning)



Colors: (See additional color in the "Includes" section above)

Colors should be chosen 1 week prior to start date & must be supplied in some form writing. Custom colors and/or color matching can be provided at no charge. Number of individual colors selected can affect proposal. Choice of color (Deep tone or Pastel) may affect the number of coats required for adequate coverage. If beyond the scope of work (number of coats) specified above a Change Order to indicate additional costs may be required.

Clean Up:

To be completed in full daily in each area so as to allow customer access. The drop cloths, tools and ladders to be placed in determined location by the customer for safety. The only time cleanup not completed in full is if the customer has agreed to allow painter to leave an area in a certain state so as to allow for more efficient production.

Change Orders:

At any time, you would like Work crews to complete work beyond the detailed specifications above; your Job Site Supervisor has change order forms on site. If needed, you may contact your estimator for an estimate on any additional work.

Cost:

All of the above work to be completed in a workmanlike manner for the sum of:

Includes All Labor, Paint, Materials

Interior Painting Total: \$16,880.00*

*Based on Free and open un-shared access, 1 color only

Payment Schedule: (Not adjusted for options) / Terms:

First draw: \$5,908.00

Second draw: \$10,972.00

Due: 35% Good Faith Deposit On acceptance of contract.

Due: Due on Completion / At time of completion (65%)

Acceptance:

The undersigned proposes to furnish materials and labor to complete the work mentioned above, for the amount in said proposal, and according to the terms thereof:

Mike Jackson (Project Estimator): _____ Dated and Signed: 5/12/20

(I/WE) HAVE READ THE TERMS STATED HEREIN, THEY HAVE EXPLAINED TO (ME/US) AND (I/WE) FIND THEM TO BE SATISFACTORY, AND HEREBY ACCEPT THEM.

Don Priest (Client): _____ Dated and Signed: _____

(I/WE) HAVE EXAMINED THE JOB STATED HEREIN, THEY HAVE SHOWN TO (ME/US) AND (I/WE) FIND THE JOB TO BE SATISFACTORY, AND HEREBY ACCEPT THE JOB AS COMPLETE.

Don Priest (Client): _____ Dated and Signed: _____

Quality Painting Systems Offices located in Ypsilanti and Brownstown MI
www.qualitypaintingsystems.com mjackson@qualitypaintingsystems.com

ACORD CERTIFICATE OF INSURANCE

ISSUE DATE: (MM/DD/YY)

07/25/19

PRODUCER

FINN'S JM&J INSURANCE AGENCY, INC.
HOPKINS-THOMAS & BLAIR, INC.
483 LITTLE LAKE DR
ANN ARBOR, MI 48103

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND
CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE
DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE
POLICIES BELOW.

COMPANIES AFFORDING COVERAGE

COMPANY A
COMPANY B
COMPANY C
COMPANY D
COMPANY E

HASTINGS MUTUAL

INSURED

QUALITY PAINTING SYSTEMS
QP SYSTEMS, INC DBA:
2080 WHITTAKER RD #244

YPSILANTI, MI 48197

COVERAGES

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD
INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS
CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS,
EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS

CO LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A	GENERAL LIABILITY	CPP 9732588	08/01/19	08/01/20	GENERAL AGGREGATE 2,000,000
	☒ COMMERCIAL GENERAL LIABILITY				PRODUCTS-COMP/DP AGG 2,000,000
	☒ OCCURRENCE				PERSONAL & ADV INJURY 1,000,000
	☐ OWNER'S & CONTRACTOR'S PROT				EACH OCCURRENCE 1,000,000
					FIRE DAMAGE (ANY ONE FIRE) 100,000
					MED EXPENSE (ANY ONE PERSON) 5,000
A	AUTOMOBILE LIABILITY	ACV 9732589	08/01/19	08/01/20	COMBINED SINGLE LIMIT 1,000,000
	☒ ANY AUTO				BODILY INJURY PER PERSON
	☐ ALL OWNED AUTOS				BODILY INJURY PER ACCIDENT
	☐ SCHEDULED AUTOS				PROPERTY DAMAGE
	☐ HIRED AUTOS				
	☐ NON-OWNED AUTOS				
	EXCESS LIABILITY				EACH OCCURRENCE
	☐ UMBRELLA FORM				AGGREGATE
	☐ OTHER THAN UMBRELLA FORM				SELF INSURED RETENTION
	WORKER'S COMPENSATION AND EMPLOYERS' LIABILITY				1 STATUTORY LIMITS
					EACH ACCIDENT
					DISEASE-POLICY LIMITS
					DISEASE-EACH EMPLOYEE
	BOILER AND MACHINE PROPERTY GARAGE LIABILITY				

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS

FOR ILLUSTRATION PURPOSES ONLY

CERTIFICATE HOLDER

CANCELLATION

FOR ILLUSTRATION PURPOSES ONLY

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE
EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO
MAIL, TEN DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE
LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR
LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.
AUTHORIZED REPRESENTATIVE

FOR ILLUSTRATION PURPOSES ONLY

ACORD

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JABRO CARPET ONE FLOOR & HOME
Made Affordable.
Since 1953

13460 Northline Rd. | Southgate, MI 48195
(734) 285-0110 JabroCarpetOne.com

May 14, 2020
Don Priest
14680 Dix-Toledo Hwy
Southgate, MI 48195

Library RFP

Mr. Priest,

I am happy to quote this project for Veteran's Library in our hometown. Our company was established Downriver in 1953, and I co-own and represent said company in any negotiations regarding this project.

I am submitting the proposal and proposal summary for each aspect of the project. We will fulfill our obligations as detailed in the RFP and addendum(s).

Gloria Jabro
Jabro Carpet One
Co-owner
13460 Northline Rd
Southgate, MI 48195
313-505-3908 Cell
734-285-0110 Office
734-285-1646 Fax

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Page 1

QUOTE

05132020

Sold To

VETERAN'S MEMORIAL LIBRARY
146800 DIX-TOLEDO
SOUTHGATE, MI 48195

Ship To

VETERAN'S MEMORIAL LIBRARY
146800 DIX-TOLEDO
SOUTHGATE, MI 48195

Order Number

Order Date

PO Number

Phone

05/13/20

Inventory	Style/Item	Color/Description	Quantity Units	Extension
AE312 MONOCHROM E 50CM X 50CM GLASBAC	AERIAL COLLECTION MONOCHROME 50CM X 50CM GLASBAC	CHESTNUT/ACCENT RED	1,680 38 SY 50 00 SY	57,132 92 2,175 00
MONOCHROM E 50CM X 50CM GLASBAC	MONOCHROME 50CM X 50CM GLASBAC	ORANGE	50 00 SY	2,175 00
MONOCHROM E 50CM X 50CM GLASBAC	MONOCHROME 50CM X 50CM GLASBAC	MORNING GLORY	50 00 SY	2,175 00
MONOCHROM E 50CM X 50CM GLASBAC	MONOCHROME 50CM X 50CM GLASBAC	RASPBERRY	50 00 SY	2,175 00
MONOCHROM E 2M X 25' UNBACKED	MONOCHROME 2M X 25' UNBACKED	STANDARD	49 50 SY	1,881 00
ADH 2000 40C8 SUPPLY AND INSTALL REDUCER	XL BRANDS ADHESIVE COVE BASE 4" VINYL ROPPE SUPPLY AND INSTALL REDUCER	4 GALLON LIGHT BROWN	21 00 EA 1,560 00 LF 30 00 FT	2,730 00 1,560 00 130 00
SUPPLY AND INSTALL LEVELING STRIP PER MAN HOUR	SUPPLY AND INSTALL LEVELING STRIP		12 00 SF	78 00
	PREP FLOOR T & M		1 00 EA	1,300 00
	REMOVE AND DISPOSE OF OLD CARPET DUMPSTER ON SITE		1,725 00 SY 2 00 EA	6,000 00 750 00

9:18AM

05/14/20

Sales Representative(s)

GLORIA JABRO

Subtotal: 116,000.00

Sales Tax: 0.00

Misc. Tax: 0.00

QUOTE TOTAL: ~~116,000.00~~

15,500

- Prevailing Wages included
- Performance Bond Fee Included
- Reduced Dumpster cost based on actual need

Per Phone Review w/ Gloria Jabro

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INSTALL COMM	INSTALL COMMER GLUED		49.50 SY	396.00
	INSTALL COVE BASE		1.560 00 FT	1,950.00
FURNITURE/B	FURNITURE/BOOK		1.00 EA	21,000.00
OOK	SHELVES/HANDLING			
SHELVES/HAN				
DLING				
CUSTOM STEP	CUSTOM STEP WORK		1.00 EA	274.25
WORK				

05/14/20

Sales Representative(s):
 GLORIA JABRO

9:18AM

Subtotal: 116,000.00
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QUOTE TOTAL: ~~116,000.00~~
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JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate

- CITY COUNCIL -

JOHN GRAZIANI
Council President

MARK FARRAH

KAREN E. GEORGE

BILL COLOVOS

DALE W. ZANECKI

PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

Memorandum

To: Honorable City Council Members

From: Dustin Lent, City Administrator

Date: May, 14 2020

Re: Southgate Veteran's carpeting project

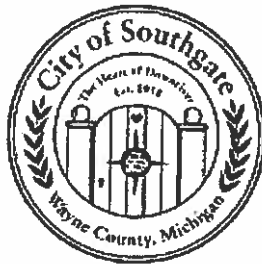
The Southgate Veteran's Library has went out for quotes to replace the carpet and also paint the interior of the building. The building has not had new carpet or been painted in over 20 years. With the library being shut down due to the coronavirus pandemic we felt it was the best time to complete this project. Administration agrees with the recommendation of Don Priest Library Director, and Ray Parker from Hennessey Engineering to award the carpeting project to Jabro Carpet One in the amount of \$115,500.00. Jabro Carpet One is a Southgate Business and was the lowest quote that was received.

Your favorable consideration of this matter is requested.

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate

- CITY COUNCIL -

JOHN GRAZIANI
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PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

MEMORANDUM

TO: The Honorable Mayor and City Council

FROM: David Angileri, Assistant City Administrator/Finance Director 

DATE: May 15, 2020

RE: Recommendation Library Carpet and Painting Project.

I have reviewed the above and concur with the City Engineers to award this bid to the two lowest bidder, Quality Painting Systems, Ypsilanti, Michigan in the amount of \$ 16,880.00 for the painting contract. In addition the lowest bidder, Jabro Carpet One, Southgate, Michigan in the amount of \$115,500.00 for the carpeting bid. Total amount of these contracts will be \$132,380.00.

Adequate funds are available in the Library Fund, fund balance to cover this project.



HENNESSEY ENGINEERS, INC

May 14, 2020

Dustin Lent, City Administrator
City of Southgate
14400 Dix-Toledo Road
Southgate, Michigan 48195

**Re: Southgate Veteran's Library Carpet and Painting
City of Southgate**

Dear Mr. Lent:

As you are aware, the City of Southgate opened quotes on Thursday, May 14, 2020 for the above referenced project. Attached is a copy of the quote tabulation sheet.

Our office has reviewed the quotes received and Quality Painting Systems of Ypsilanti provided the apparent low quote for the painting contract. After review and phone conversations with Jabro Carpet One of Southgate, Michigan they are the apparent low quote provider for the carpet replacement contract. The combined total project quote is \$132,380.00.

Quality Painting Systems quote for painting the library walls, columns and soffit areas was \$16,880.00. Jabro Carpet One quote for carpet removal and replacement including furniture moving was \$116,000.00 and per a phone review to verify the inclusion of prevailing wages and performance bond fee it was indicated that a reduced cost for the dumpsters was presented for a cost savings of \$500.00 which would reduce the total quote to \$115,500.00.

This project involves the complete removal and replacement of roughly 14,500 square feet of designated carpet areas with new carpet tile and new base trim as well as repainting all previously painted surfaces in the library. Both Quality Painting Systems and Jabro Carpet One were highly recommended for this type of work having completed numerous projects throughout the State of Michigan.

Therefore, based on the outcome of the quotes, past experience and references provided, it is our recommendation to award the Veteran's Library Carpet and Painting project to Quality Painting Systems and Jabro Carpet One in the total amount of \$132,380.00 with individual contracts for Quality Painting Systems at \$16,880.00 and Jabro Carpet One. at \$115,500.00.

If you have any questions, or if additional information is necessary, please do not hesitate to call me at (734) 759-1600.

Very Truly Yours,

HENNESSEY ENGINEERS, INC.

By:



Raymond Parker, RA
Project Architect

Enclosure

cc: Honorable Mayor Joseph Kuspa and Councilmembers of the City of Southgate
Dustin Lent, City Administrator, City of Southgate
Dave Angileri, Finance Director, City of Southgate
Bob Tarabula, Director of Department of Public Services, City of Southgate
John J. Hennessey, P.E., Vice-President, Hennessey Engineers, Inc.

File B.3

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate
Celebrating 60 Years!

- CITY COUNCIL -

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Council President

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BILL COLOVOS

DALE W. ZAMECKI

PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

MEMO

TO: Administration

FROM: Don Priest, Southgate Veterans Memorial Library

DATE: May 14, 2020

SUBJECT: Quote for carpet replacement and painting

The Southgate Veterans Memorial Library has not replaced carpet in most of the building in over 20 years, and it is showing wear and tear. The library has also not been painted in the same amount of time. We would like to take the opportunity, while the library is closed due to the COVID-19 pandemic, to replace the carpet, and to paint.

With the aid of Ray Parker of Hennessey Engineers, Inc., we have obtained quotes for this project. I endorse their recommendation to award the painting project to Quality Painting Systems for \$16,880, and the carpet project to Jabro Carpet One, for \$116,000; the combined project amount totaling \$132,880.

Funds are available in the library fund balance to undertake these projects.

Don Priest
Director
Southgate Veterans Memorial Library

5/14/2020

Ray Barker
Jmm

Bid Tab

PROJECT: City of Southgate - Veteran's Library

Bid Opening Date: May 14, 2020

Company/Address	Bid Amount	Prevailing wages
Sole' GC Full	Carpet Paint Moving 180000	7000
C+S GC Carpet & moving only	Carpet Paint Moving 166500	31,200
✓ J. Finazzo GC	Carpet Paint Moving 133,384.24	6670
Cross Renovations GC	Carpet Paint Moving 158,000	
✓ Quality Painting Systems	Carpet Paint Moving 16,880	
Prescribed Painting Inc.	Carpet Paint Moving 25125	132,313
✓ Library Design Assoc.	Carpet Paint Moving 115,513	Included
Jabro's Carpet One	Carpet - 500 After phone Review 116,000	Reduced Dumper needed

Quality Painting Systems

Commercial Interior Preparation and Painting

Main Office (Offices in Brownstown and Ypsilanti)
2080 Whittaker Road #244
Ypsilanti, MI 48197
Phone: (734) 337-3403 Fax: (734)-418-2875
Email : mjackson@qualitypaintingsystems.com
Web : www.qualitypaintingsystems.com
\$2,000,000 General Liability Insurance
Michigan License # 2101186109

Date: May 12, 2020

Proposal #: 1762 Rev 2

Estimator: Mike Jackson – Brownstown

Customer / Client:

Don Priest
Southgate Veterans Memorial Library
15680 Dix Toledo Rd.
Southgate, MI 48195
Email: dpriest@southgate.lib.mi.us

Work Phone: 734-258-3002
Cell:
Fax:

General Description: Interior Painting for 15680 Dix Toledo Rd., Southgate, MI

In regards to the Commercial Interior Preparation and Painting at the above referenced property, Quality Painting Systems will provide the necessary labor and/or materials to prepare, prime and paint/stain the interior as detailed below.

CUSTOMER SERVICE COMMITMENT: The goal for this job is to provide the best customer experience possible. This is accomplished by being friendly and courteous, by making the client feel part of the process with daily updates and excellent communication, by doing things right the first time, and by respecting you and the property. We recognize that we are guests.

We are going to provide you with a professional high-quality paint job that will protect and beautify your facility for years to come. The scope of work to be completed will take approximately 7-12 Days depending on options & crew. We look forward to providing you great service along with an outstanding paint job!

Thank you for the opportunity to provide this proposal!

SET-UP TO BE DONE (As appropriate for areas to be painted):

We ask Client to: Provide access. Do not clean or distress newly painted surfaces for a minimum of one month. Even though paint is dry to the touch in a short time, full cure can take several weeks.

Quality Painting Systems will cover and protect: Floors, Cabinets/ Fixtures, Items/areas not to be painted -- Including sprinkler heads and emergency lighting

Quality Painting Systems will: Properly mask areas not being painted, Scuff Sand Walls (if applicable), Seal any Stains, Remove and Reinstall switch/cover plates.

Preparation (Normal) (Unless otherwise noted): (Normal Preparation unless discussed otherwise prior to proposal)
Fill cracks and holes in walls and ceilings to be painted. Caulk gaps in woodwork to be painted. Tape and 45 any moving cracks and joints. Seal any Stains. Note: Normal preparation indicated above does not include: Repair of slightly visible drywall seams and/or other imperfections as a result of poor workmanship during construction or drywall installation unless otherwise noted on this proposal.

Items specifically included:

- Colors: Up to 1 color all area to be painted (Additional colors per area or location are not included)
- Ceiling areas that are previously painted drywall - Mostly consists of some room borders and most of child story room - Guaranteed proper coverage
- Up to 8 Hours of painter's time if needed to complete paint touch ups after carpet install (Included needed materials)
- Conduct duct protection measures
- Walls - All previously painted walls -- Guaranteed proper coverage
- Rooms as listed below
- Remove all base vinyl base cove
- Paint/blend any wire conduit with background paint
- Special attention to graphic wall in child area - Prime as needed to cover old graphic, address additional prep needs as needed

Items specifically excluded:

- Cabinets
- Storage rooms (as instructed)

Quality Painting Systems Offices located in Ypsilanti and Brownstown MI
www.qualitypaintingsystems.com mjackson@qualitypaintingsystems.com

Walls - SuperPaint Satin Sherwin Williams

Room C

Walls - SuperPaint Satin Sherwin Williams

Room B

Walls - SuperPaint Satin Sherwin Williams

Room A

Walls - SuperPaint Satin Sherwin Williams

Quiet Study room

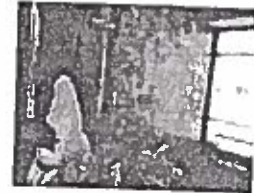
Walls - SuperPaint Satin Sherwin Williams

Kids' Reading Room (Graphic wall)

Walls - SuperPaint Satin Sherwin Williams

Ceiling - Promar 400 Flat Sherwin Williams

Walls - Prime Pro-Block Sherwin Williams Oil Base (Short term order warning)



Colors: (See additional color in the "Includes" section above)

Colors should be chosen 1 week prior to start date & must be supplied in some form writing. Custom colors and/or color matching can be provided at no charge. Number of individual colors selected can affect proposal. Choice of color (Deep tone or Pastel) may affect the number of coats required for adequate coverage. If beyond the scope of work (number of coats) specified above a Change Order to indicate additional costs may be required.

Clean Up:

To be completed in full daily in each area so as to allow customer access. The drop cloths, tools and ladders to be placed in determined location by the customer for safety. The only time cleanup not completed in full is if the customer has agreed to allow painter to leave an area in a certain state so as to allow for more efficient production.

Change Orders:

At any time, you would like Work crews to complete work beyond the detailed specifications above; your Job Site Supervisor has change order forms on site. If needed, you may contact your estimator for an estimate on any additional work.

Cost:

All of the above work to be completed in a workmanlike manner for the sum of:

Includes All Labor, Paint, Materials

Interior Painting Total: **\$16,880.00***

*Based on Free and open un-shared access, 1 color only

Payment Schedule: (Not adjusted for options) / Terms:

First draw: \$5,908.00

Second draw: \$10,972.00

Due: 35% Good Faith Deposit On acceptance of contract.

Due: Due on Completion / At time of completion (65%)

Acceptance:

The undersigned proposes to furnish materials and labor to complete the work mentioned above, for the amount in said proposal, and according to the terms thereof:

Mike Jackson (Project Estimator): _____ Dated and Signed: 5/12/20

(I/WE) HAVE READ THE TERMS STATED HEREIN, THEY HAVE EXPLAINED TO (ME/US) AND (I/WE) FIND THEM TO BE SATISFACTORY, AND HEREBY ACCEPT THEM.

Don Priest (Client): _____ Dated and Signed: _____

(I/WE) HAVE EXAMINED THE JOB STATED HEREIN, THEY HAVE SHOWN TO (ME/US) AND (I/WE) FIND THE JOB TO BE SATISFACTORY, AND HEREBY ACCEPT THE JOB AS COMPLETE.

Don Priest (Client): _____ Dated and Signed: _____

Quality Painting Systems Offices located in Ypsilanti and Brownstown MI
www.qualitypaintingsystems.com mjackson@qualitypaintingsystems.com

ACORD CERTIFICATE OF INSURANCE

ISSUE DATE: (MM/DD/YY)

07/25/19

PRODUCER

FINN'S JM&J INSURANCE AGENCY, INC.
HOPKINS-THOMAS & BLAIR, INC.
483 LITTLE LAKE DR
ANN ARBOR, MI 48103

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND
CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE
DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE
POLICIES BELOW.

COMPANIES AFFORDING COVERAGE

COMPANY A
COMPANY B
COMPANY C
COMPANY D
COMPANY E

HASTINGS MUTUAL

INSURED

QUALITY PAINTING SYSTEMS
QP SYSTEMS, INC DBA:
2080 WHITTAKER RD #244

YPSILANTI, MI 48197

COVERAGES

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD
INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS
CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS,
EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

CO LTR		TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A	XX	GENERAL LIABILITY	CPP 9732588	08/01/19	08/01/20	GENERAL AGGREGATE	2,000,000
	XX	COMMERCIAL GENERAL LIABILITY				PRODUCTS-COMP/OP AGG	2,000,000
		OCCURRENCE				PERSONAL & ADV INJURY	1,000,000
		OWNER'S & CONTRACTOR'S PROT				EACH OCCURRENCE	1,000,000
						FIRE DAMAGE (ANY ONE FIRE)	100,000
A	XX	AUTOMOBILE LIABILITY	ACV 9732589	08/01/19	08/01/20	MED EXPENSE (ANY ONE PERSON)	5,000
		ANY AUTO				COMBINED SINGLE LIMIT	1,000,000
		ALL OWNED AUTOS				BODILY INJURY PER PERSON	
		SCHEDULED AUTOS				BODILY INJURY PER ACCIDENT	
		HIRED AUTOS				PROPERTY DAMAGE	
		NON-OWNED AUTOS					
		GARAGE LIABILITY					
		EXCESS LIABILITY				EACH OCCURRENCE	
		UMBRELLA FORM				AGGREGATE	
		OTHER THAN UMBRELLA FORM				SELF INSURED RETENTION	
		WORKER'S COMPENSATION AND EMPLOYERS' LIABILITY				1 STATUTORY LIMITS	
						EACH ACCIDENT	
						DISEASE-POLICY LIMITS	
						DISEASE-EACH EMPLOYEE	
		BOILER AND MACHINE PROPERTY GARAGE LIABILITY					

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS

FOR ILLUSTRATION PURPOSES ONLY

CERTIFICATE HOLDER

FOR ILLUSTRATION PURPOSES ONLY

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE
EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO
MAIL, TEN DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE
LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR
LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.
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(734) 285-0110 JabroCarpetOne.com

May 14, 2020
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Library RFP

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E 50CM X 50CM	GLASBAC			
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GLASBAC				
MONOCHROM	MONOCHROME 2M X 25' UNBACKED	STANDARD	49 50 SY	1,881.00
E 2M X 25'				
UNBACKED				
ADH 2000	XL BRANDS ADHESIVE	4 GALLON	21 00 EA	2,730.00
40C8	COVE BASE 4" VINYL ROPPE	LIGHT BROWN	1,560.00 LF	1,560.00
SUPPLY AND	SUPPLY AND INSTALL REDUCER		30 00 FT	130.00
INSTALL				
REDUCER				
SUPPLY AND	SUPPLY AND INSTALL LEVELING		12 00 SF	78.00
INSTALL	STRIP			
LEVELING				
STRIP				
PER MAN	PREP FLOOR T & M		1 00 EA	1,300.00
HOUR				
	REMOVE AND DISPOSE OF OLD		1,725 00 SY	6,000.00
	CARPET			
	DUMPSTER ON SITE		2 00 EA	750.00

05/14/20

Sales Representative(s)

GLORIA JABRO

9:18AM

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Misc. Tax: 0.00

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- Performance Bond Fee Included
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Per Phone Review w/ Gloria Jabro

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05/14/20

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GLORIA JABRO

9:18AM

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15,500

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
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Treasurer



City of Southgate

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Council President

MARK FARRAH

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DALE W. ZAMECKI

PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

May 15, 2020

To the Honorable
City Council
Southgate, Michigan 48195

Re: Bid for Tree Pruning and Maintenance

Ladies and Gentlemen:

It is recommended by the DPS Director and I concur, that the bid for Tree Pruning and Maintenance be awarded to G Trees, Inc., Lincoln Park, Michigan, in the amount of \$24,460.00. They are the lowest bidder.

Sufficient funds are available in the Major and Local Street funds for this bid.

Your favorable consideration of this matter is requested.

Sincerely,

Joseph G. Kuspa
Mayor

JGK/law

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate
Celebrating 60 Years!

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DALE W. ZAMECKI

PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

Memorandum

TO: The Honorable Mayor and City Council

FROM: David Angileri, Assistant City Administrator/Finance Director

DATE: May 15, 2020

RE: Recommendation for Tree Pruning & Maintenance

I have reviewed the above with the DPS Director and concur with his recommendation to award this bid to the lowest bidder G's Trees Inc., Lincoln Park, Michigan in the amount of \$24,460.00.

Adequate funds are available in the Local Street Fund for this service.

From the Desk of:
Robert Tarabula 
Deputy Director, D.P.S.
May 15, 2020

To: David Angileri
Finance Director

Re: Bid Recommendation for Tree Pruning & Maintenance

I have reviewed the bids submitted for Tree Pruning and Maintenance and find **G's Trees, Inc.** to be the best choice for the City.

- They meet all bid specifications
- They are the low bidder

Therefore, I recommend that (for a period of two years) the bid is awarded to:

G's Trees, Inc.
1665 Lafayette
Lincoln Park, MI 48146
Phone: 313-995-0029
gstreesinc@gmail.com

If you have any questions, please contact me.

RT/sb

Enclosure: Bid Tabulation

(D/Bids-A: F4 Bid Recommendation: Trees-Pruning & Maintenance)

City of Southgate

2020 Tree Trimming Bid Results*

DBH	Chop Tree Service	G's Trees, Inc	Davey Tree	Arbor Master Tree Service**
0-10	100	50	90	40
11-17	100	110	180	115
18-24	150	130	225	190
25-30	200	210	300	240
31-39	300	270	345	300
40+	360	340	300	350

*Opened at 2:00 pm, 3/27/2020

**Bid was late, postmarked 4/1/2020, received 4/6/2020

Using 2019 Tree Trims

DBH	2019 Trims	Chops Tree Service	G's Trees	Davey Tree
0-10	9	600	450	810
11-17	37	3700	4070	4255
18-24	53	7950	6890	11,925
25-30	28	5600	5880	8400
31-39	19	5700	5130	6612
40+	6	2160	2040	2100
TOTAL		\$26,010	\$24,460	\$34,102

From the Desk of:
Robert Tarabula 
Deputy Director, D.P.S.
May 15, 2020

To: David Angileri
Finance Director

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City of Southgate

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JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



- CITY COUNCIL -

JOHN GRAZIANI
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MARK FARRAH

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PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

City of Southgate

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: David Angileri, Assistant City Administrator/Finance Director 

DATE: May 13, 2020

RE: Proposed FY 2020/2021 Budget

Pursuant to the Proposed Budget Hearing held on May 1, 2020 the following are the proposed Millage rates to be levied for the 2020/2021 Fiscal Year Budget.

General Operating	10.1295
Rubbish	2.4308
Act 345 Retirement	10.0310
Act 359 of 1925	0.0675
Parks & Rec 2017	0.9993
Library	.8800
Roads	<u>1.9320</u>
Total Summer Levy	26.4701

The Headlee Tax Limitation has forced us to roll back the Operation Levy to no more than 10.1295 and our Rubbish Levy to no more than 2.4308. Act 359 of 1925 Levy no more than \$50,000 per year. Act 345 Retirement levies is exempt from Headlee rollbacks.

In addition, relative to the proposed budget, a motion is required in order to levy the 1% Administration Fee for all taxes to be levied and collected during the Fiscal Year commencing July 1, 2020 through June 30, 2021.

A resolution (attached) adopting the Proposed Budget for fiscal year 2020-2021; also a resolution authorizing the establishment of the above Millage rates and the 1% administration fee is requested.

City of Southgate
County of Wayne, State of Michigan

No.

RESOLUTION

At a meeting of the Southgate City Council called to order by Council President John Graziani on May 20, 20120 at 7:00 P.M. the following resolution was offered:

Moved by _____, supported by _____,

RESOLVED, that Council concurs with the recommendation of Administration and hereby authorizes a 1% Administrative Fee be established as part of the FY 2020/2021 Budget; and,

FURTHER BE IT RESOLVED, authorization that the following Millage Rates be levied for the 2020/2021 Fiscal year Budget:

General Operating	10.1295
Rubbish	2.4308
Act 345 Retirement	10.0310
Library	.8800
Parks & Rec of 2017	0.9993
Act 359 of 1925	0.0675
Roads	<u>1.9320</u>

Total Summer Levy 26.4701

WHEREAS, the Mayor's proposed budget for fiscal year 2020/2021 was submitted on March 27, 2020 to the City Council of Southgate and a copy thereof filed with the City Clerk's Office for Public Review; and,

WHEREAS, on May 6, 2020 the City Council of Southgate held a public hearing on the proposed budget for fiscal year 2020/2021; and,

WHEREAS, THE City Council, based on a recommendation from the Mayor, established the tax rates for General Fund operations and indebtedness.

NOW, THEREFORE, BE IT RESOLVED, pursuant to Article 5, Section 97, of the City of Southgate Charter that the City Council of Southgate hereby approves the fiscal year 2020/2021 operating budget by activity, as presented by the Mayor and revised by Council and implemented through the following policies and specifications as the official budget for the City of Southgate for the fiscal year beginning July 1, 2020.

1. ADOPTION BY FUND, AND ACTIVITY WITHIN EACH FUND

The budget is hereby adopted by fund and department within each fund as follows:

101 General Fund Revenues

Taxes	16,839,098
Licenses and Fees	715,000
State Revenue Sharing	3,666,424
Charges for Services	658,000
Fines and Forfeits	1,629,000
Interest, Rents and Royalties	734,000

Miscellaneous	68,000
Transfers-In	1,214,359
Total Revenue	25,523,881

101 General Fund Expenditures

<u>Department #</u>	<u>Name</u>	<u>Budget</u>
101	City Council	38,558
136	District Court	1,290,788
171	Executive	241,359
191	Elections	41,700
209	Assessor	197,250
210	Attorney	153,900
215	City Clerk	167,428
220	Municipal Employees Civil Service	500
221	Police and Fire Civil Service	17,100
223	Finance	466,649
253	Treasurer	240,265
299	General Government	3,471,623
301	Police Department	8,388,887
336	Fire Department	4,795,272
371	Building	475,454
400	Planning Commission	18,500
426	Police Reserves	2,700
441	Public Services	2,082,275
442	City Garage	614,144
528	Sanitation	1,579,495
672	Senior Citizen	89,727
751	Recreation	645,150
803	Historical Museum	2,000
965	Transfers-Out	503,000

Total Expenditures	25,523,724
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<u>Fund #</u>	<u>Name</u>	<u>Budget Expend.</u>
202	Major Street	1,277,144
203	Local Street	789,000
204	Municipal Street	1,155,000
208	Park & Recreation	725,000
211	Southgate/Wyandotte O & M	3,000,000
245	Water and Sewer Public Improvements	1,000,000
246	District Court Public Improvements	98,000
248	CDBG	20,000
260	Indigent Defense	197,419
271	Library	630,999
305	Building Authority	1,062,339
494	DDA	234,738
495	TIFA	711,775
584	Golf Course	317,664
591	Water and Sewer	10,104,079
677	Workers Comp	120,000
734	Severance Reserve	200,000

II. APPROPRIATION NOT A MANDATE TO SPEND

Appropriations will be considered the maximum authorization to incur expenditures and not a mandate to spend.

III. LIMIT ON OBLIGATIONS AND PAYMENTS.

No obligation shall be incurred against and no payment shall be made from any appropriation account unless there is sufficient unencumbered balance in the appropriation, and sufficient funds are or will be available to meet this obligation.

IV. No obligation shall be incurred against and no payment shall be made from any appropriation account for additional full time and/or part time employees, unless sufficient funding is first appropriated to meet this obligation.

V. CONFORMITY WITH PERVIOUS ACTIONS.

The City Council rescinds any prior actions not in conformity with the above stated policies and specifications.

VI. Restate Fund Balances:

Yeas:

Absent:

Nays:

Motion:

I, Janice M. Ferencz, Clerk of Southgate, do hereby certify that the foregoing is a true, correct and complete copy of a resolution passed by the Southgate City Council at a regular meeting held on May 20, 2020.

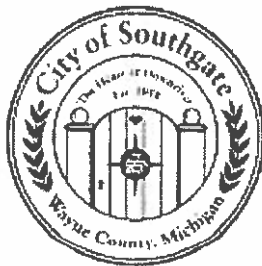
City Clerk

cc: Exec, Atty, Fin, Wayne Co Assess & Equalization Div, Treas, files

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate

- CITY COUNCIL -

JOHN GRAZIANI
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CHRISTOPHER P. ROLLET

May 7, 2020

To The Honorable
Southgate City Council
Southgate, Michigan 48195

Re: Appointments to Boards/Commissions

Ladies and Gentlemen:

Please be advised I have made the following appointment:

Board of Review – for a term expiring June 2023

Doug Drysdale 15310 Cameron

Your concurrence on this appointment is greatly appreciated.

Sincerely,

Joseph G. Kuspa
Mayor

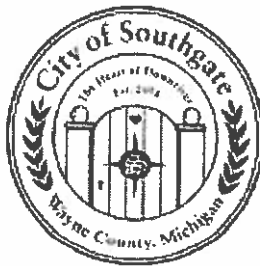
Cc: Janice Ferencz, City Clerk

JGK/law

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

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City of Southgate

- CITY COUNCIL -

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CHRISTOPHER P. ROLLET

May 14, 2020

To the Honorable
City Council
Southgate, Michigan 48195

Re: Electrical Repairs and Maintenance

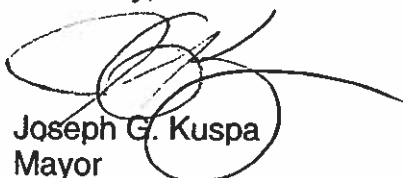
Ladies and Gentlemen:

It is recommended by DPS Director and I concur, to extend this contract with Riney Electric, for two years, in the amount of \$55.00 per hour Monday – Friday and \$75.00 per hour Saturdays, Sundays and Holidays.

Sufficient funds are available in the various Departmental Budgets to cover costs associated with these maintenance issues.

Your favorable consideration of this matter is requested.

Sincerely,


Joseph G. Kuspa
Mayor

From the Desk of:
Robert Tarabula
Director, D.P.S.
May 13, 2020



To: David Angileri
Finance Director

Re: Bid Extension Recommendation for Electrical Repairs

I respectfully request to extend the bid for Electrical Repairs to **Riney Electrical, 16020 Dix-Toledo, Southgate, MI 48195**, for a period of **two years**.

They are our current contractor and have extended their fee schedule for two years. I believe this to be in the best interest of the City as they have always provided excellent service and respond rapidly to all service calls.

If you have any questions, please contact me.

RT/sb

(D/Bids-A: Bid extension: Electrical Repairs)

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate

- CITY COUNCIL -

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CHRISTOPHER P. ROLLET

MEMORANDUM

TO: The Honorable Mayor and City Council

FROM: David Angileri, Assistant City Administrator/Finance Director 

DATE: May 14, 2020

RE: Recommendation for Electrical Repairs and Maintenance

I have reviewed the above with the DPS Director and concur with his recommendation for a two year extension to current contract with Riney Electric, Southgate MI.

Adequate funds are budgeted in various departments in the City to cover the cost of Electrical Repairs and Maintenance. This is the same rate that we have paid for the last eight years.

RINEY ELECTRIC
RESIDENTIAL / COMMERCIAL / INDUSTRIAL
LICENSED AND INSURED CONTRACTOR

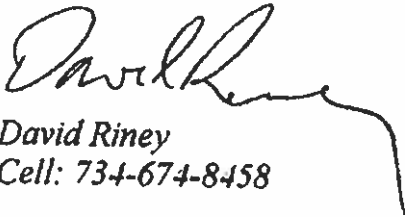
May 11th, 2020

To Whom It May Concern:

Riney Electric agrees to honor the same rates for this year, 2020 through December 2022 for all Electrical Services provided to the City of Southgate.

If you have any questions, please feel free to give me a call 734-674-8458.

Thank You


David Riney
Cell: 734-674-8458

16020 DIX-TOLEDO • SOUTHGATE, MI 48195 • OFFICE: (734) 281-6311 • FAX: (734) 282-1483

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